

CORONAVIRUS (COVID-19)

Coronavirus (COVID-19) is a respiratory illness caused by a new virus.

The health of our staff and our clients is an absolute priority.

Please be advised Northcote Lawyers offers all existing and new clients video conferencing via personal smart phones, tablets or computers.

If you are an existing or new client and if you or a member of your immediate family falls into one of the following categories, please contact our office by telephone on **9486 1661** and we will facilitate a **video conference**:

- A. The person is a confirmed case of COVID-19
- B. The person is a close contact of a confirmed case of COVID-19 in the past 14 days
- C. The person has travelled overseas in the last 4 weeks

'Close contact' is defined by the Department of Health and Human Services as someone who has had at least 15 minutes of face-to-face contact with a confirmed case or shared a closed space with someone for more than 2 hours with a confirmed case.

Please ensure you use the hand sanitisers readily available at reception when you enter and exit the building.

Thank you for your cooperation.

northcotelawyers

A N D A S S O C I A T E S

